

## Exercise of the rights of the data subject form

### 1. Identification of the parties

	Data Controller	Data subject/you
Name	Silverfin NV	
Address	Gaston Crommenlaan 12, 9050 Ghent (Belgium)	
VAT number	0524.802.662	

### 2. Which rights do you wish to exercise?

#### Right of access to personal data which Silverfin possibly holds on you

If Silverfin processes your personal data, what information would you like to obtain?

The categories/nature of your personal data processed by Silverfin

The reason or reasons why Silverfin processes your personal data

The recipients or categories of recipients to whom Silverfin has disclosed or will disclose your personal data (i.e. recipients in third countries or international organisations)

The origin of your personal data (i.e. where and how did Silverfin obtain your personal data)

The existence or not of automated decision-making (including profiling) with regards to your personal data and, if relevant, meaningful information about the logic involved, the significance and the envisaged consequences of such processing for you

Where possible, the envisaged period for which your personal data will be stored or, if not possible, the criteria used to determine that period

#### Right to rectification of your personal data

Which (inaccurate) personal data do you wish to rectify?:

_____	rectification	_____
_____	rectification	_____
_____	rectification	_____

Which incomplete personal data do you wish to have completed?

_____	completion	_____
_____	completion	_____
_____	completion	_____

#### Right to erasure/ Right to be forgotten

Following your request, Silverfin will erase your personal data without undue delay where one of the following grounds applies:

Your personal data are no longer necessary in relation to the purposes for which they were collected or otherwise processed

You have withdrawn your consent with regards to the processing and there exists no other legal ground for the processing

You object to the processing and there are no overriding legitimate grounds for the processing or you object to the processing for direct marketing purposes

Your personal data have been unlawfully processed

Your personal data have to be erased for compliance with a legal obligation which exists on the part of Silverfin

Your personal data have been collected in relation to the offer of information society services

### Right to restriction of processing

You wish Silverfin to limit the processing of your personal data and one of the following grounds applies:

You contest the accuracy of your personal data. Your personal data will not be processed for the period enabling Silverfin to verify the accuracy

The processing is unlawful and you oppose the erasure of your personal data and request a restriction of the use of your personal data instead

Silverfin no longer needs your personal data for the purposes of the processing but you require them for the establishment, exercise or defence of legal claims

You have objected to processing your personal data and pending the verification whether the legitimate grounds of Silverfin override yours, Silverfin will not process your personal data

---

### Right to portability of your personal data

You wish to receive the personal data – which you provided to Silverfin – in a structured, commonly used and machine-readable format

You wish that Silverfin transfers your personal data to another controller for processing and one of the following grounds applies:

The processing is based on your consent

The processing is carried out by automated means

**Note:** The transfer by Silverfin will only take place when it is technically possible for Silverfin to do so.

---

### Right to object

The processing of your personal data (including profiling) occurs (i) for the performance of a task carried out in the public interest (ii) in the exercise of official authority vested in Silverfin or (iii) on grounds of the legitimate interests of Silverfin or a third party and you wish to object to the processing of your personal data on grounds relating to your particular situation.

**Please clarify what the reason(s) is/are for your objections:**

---

---

**Note:** Silverfin shall no longer process your personal data unless Silverfin demonstrates compelling legitimate grounds for the processing which override your interests, rights and freedoms or for the establishment, exercise or defence of legal claims

You wish to object to the processing of your personal data for direct marketing purposes (including profiling related to such direct marketing, cold calling, prospecting, Silverfin communications etc.). More specifically, you wish that:

Silverfin erases all your personal data from its filing systems. Silverfin will contact you again in future if access is regained to your personal data from a third party

Silverfin does not process your personal data anymore for direct marketing purposes and ensures that you will never receive direct marketing again from Silverfin or its partners.

---

## 3. Reaction of Silverfin to your request

Silverfin shall provide without undue delay and in any event within one (1) month of receipt of your request, information on action taken on your request.

Depending on the complexity of your request and the number of requests, that period may be extended by two (2) further months where necessary. In that case, Silverfin will inform you within one (1) month of receipt of your request.

If Silverfin does not take action on your request, Silverfin will inform you within one (1) month of receipt of your request and, in addition, Silverfin will provide the reasons for not taking action on your request. Silverfin will also inform you on the options to (i) lodge a complaint with a supervisory authority (cfr. our [Privacy Policy](#)) or (ii) seek a judicial remedy.

#### 4. Proof of your identity

To prove your identity, you must include a copy of your identity card with this form (cfr. our [Privacy Policy](#))

If Silverfin has reasonable doubts concerning your identity, Silverfin may request the provision of additional information necessary to confirm your identity.

---

#### 5. Signature data subject

**Signature** \_\_\_\_\_

**Name** \_\_\_\_\_

**Location** \_\_\_\_\_

**Date** \_\_\_\_\_